

# City of Houston Police Department

Permit# \_\_\_\_\_

Burglary and Theft Division/Alarm Detail  
1200 Travis, Houston, Texas 77002  
Tel. 713-308-1400, fax 713-308-1404

## ALARM PERMIT APPLICATION

Applicant's Name: \_\_\_\_\_  
(type or print) (Last, First Mi)  
Applicant's Telephone No.: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
(area code) (home number) (area code) (work number)

Address of Alarm: \_\_\_\_\_  
(street address and apartment or suite no.)  
\_\_\_\_\_  
(city, state, and zip code)

Business Name: \_\_\_\_\_ Telephone No. ( ) \_\_\_\_\_

Owner Name (if other than applicant): \_\_\_\_\_

Owner Address: \_\_\_\_\_  
(street address and apartment or suite no.)  
\_\_\_\_\_  
(city, state, and zip code)

Mailing Address (if different): \_\_\_\_\_  
(street address and apartment or suite no.)  
\_\_\_\_\_  
(city, state, and zip code)

TYPE OF ALARM SITE:  Residence  Non-Residence/business  Government Office  
(check applicable)

TYPE OF ALARM:  Burglar  Hold-up/panic  Monitored System  Local (audible)  
(check applicable)

Applicant's Driver's Lic. No. \_\_\_\_\_ State \_\_\_\_\_, SSN# \_\_\_\_\_  
(Optional)

Alarm Company: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Please list two (2) individuals or alarm/security company that has agreed to respond and grant access to the alarm site within one (1) hour.

Name of Contact #1: \_\_\_\_\_ Local Phone No. \_\_\_\_\_

Name of Contact #2: \_\_\_\_\_ Local Phone No. \_\_\_\_\_

**X** \_\_\_\_\_ Date: \_\_\_\_\_

The Applicant or Authorized Agent affirms that all the information contained herein is true and correct to the best of his/her knowledge. This application may be denied for false statements and/or non payment of all fees owed to the City of Houston. The permit may be revoked for disciplinary reasons and/or non payment of fees owed to the City in accordance with "City of Houston code of ordinances chapter 11 article III".

A POLICE VEHICLE MAY NOT BE DISPATCHED TO YOUR LOCATION UNLESS THE ALARM COMPANY PROVIDES A VALID ALARM PERMIT NUMBER. The Houston Police Department has policies and procedures which are not specified in the ordinance.

PERMITS ARE VALID ONE (1) YEAR FROM ISSUE DATE AND MUST BE RENEWED PRIOR TO EXPIRATION TO INSURE POLICE RESPONSE.

\*\*\*PLEASE SEE REVERSE SIDE FOR FEE SCHEDULE AND PAYMENT INFORMATION\*\*\*

## FEE SCHEDULE

BURGLAR AND HOLD-UP/PANIC ALARMS MUST HAVE SEPARATE PERMITS. Contact your alarm company if you are not sure which permits your alarm system requires.

### RESIDENTIAL ALARM PERMIT

Burglar: \$15.00 each. (Annual renewal required, fee \$15.00)

Hold-up/panic: \$15.00 each. (Annual renewal required, fee \$15.00)

Combination burglar and hold-up/panic: \$30.00. (Annual renewal required, fee \$30.00)

### NON-RESIDENTIAL/BUSINESS ALARM PERMIT

Burglar: \$40.00 each. (Annual renewal required, fee \$40.00)

Hold-up/panic: \$40.00 each. (Annual renewal required, fee \$40.00)

Combination burglar and hold-up/panic: \$80.00. (Annual renewal required, fee \$80.00)

**GOVERNMENT OFFICES:** Alarm system is on premisses occupied by the United States Government, the State of Texas, the County of Harris, or the City of Houston situated within the corporate limits of the City, a permit is mandatory, but no fee is required.

**ALARM RESPONSE:** Five (5) false burglar alarm calls are allowed without charge with a burglar alarm permit, per year. Thereafter, three (3) false calls are chargeable at \$50.00 each. Permits are subject to revocation after the 8th false call, and no response. Burglar alarm systems without a permit are chargeable at \$50.00 per response and/or no response.

Hold-up/panic alarm systems are allowed one (1) false call without charge with a burglar alarm permit. Thereafter, each false call is chargeable at \$160.00 per response. Without a permit, all hold-up/panic alarm calls are chargeable at \$160.00 per response.

In addition to false call fees, violations of the alarm ordinance are subject to criminal prosecution as a Class C misdemeanor. You must notify your alarm company upon receipt of your alarm permit number.

### \*\*\*\*\*PAYMENT INFORMATION\*\*\*\*\*

You may pay with check, money order, or credit card. Please do not send cash.  
The application must be returned with payment. Credit Card transactions may be faxed to 713-308-1404.

Mail to: City of Houston Police Department/Alarm Detail  
P. O. Box 741052, Houston, Texas 77274-1052

Make checks payable to: City of Houston

Payment method (circle one): Check, Money Order, MasterCard, VISA, AmExpress, Discover

Payment with credit card: \_\_\_\_\_, Date \_\_\_\_\_ .  
Authorized Signature

Credit Card Number: \_\_\_\_\_, Expiration Date \_\_\_\_\_ .  
(Print all digits)